



City of Annapolis

Annapolis Heritage Commission

145 Gorman Street

Annapolis, MD 21401-2535

Annapolis Heritage Commission

May 6, 2015

The Annapolis Heritage Commission (AHC) of the City of Annapolis held its May 6, 2015 meeting at 145 Gorman Street Conference Room 3. **Chair** Mack called the meeting to order at 5:02pm.

A. ROLL CALL

Commissioners Present: Chair Mack, Engelke, Worden, Haight, Holland, Clark, Bowen, Cropper

Commissioners Absent: Ramirez

Staff: Craig

Guest: Donovan Harold-Department of Public Works

Mr. Holland moved to approve the agenda as submitted. Mr. Haight seconded the motion. The motion passed unanimously in a vote of 6-0.

B. APPROVAL OF MINUTES

December 3, 2014 Meeting Minutes

The voting on the December 3, 2014 meeting minutes were deferred to allow for further edits.

March 11, 2015 Meeting Minutes

Ms. Engelke moved approval of the March 11, 2015 as amended. Mr. Holland seconded the motion. The motion passed unanimously in a vote of 6-0. (Clark and Cropper not present at vote)

C. ADMINISTRATIVE BUSINESS

1. Maynard Burgess House

Ms. Craig introduced Mr. Harold who would brief the AHC on the status of the Maynard Burgess House Restoration project. She provided a copy of the field report and slide presentation titled "Maynard Burgess House Restoration Project Status" for members to review during the discussion. Mr. Harold went over the slide presentation of the scope of the work explaining that the original scope of work included completing the roof flashing; conservation and repair of all the historic siding; new insulation; mechanical systems; new accessible restroom; addition on the rear of the property; and new interior furnishings. However, due to the lack of financing, the scope of work has been reduced to winterizing the property and trying to preserve the historic siding on the building. He noted that the contractor's intent is to document and identify all the siding on the building so plans to catalogue the rows/sections in order to document each piece in its own location. The presentation included photographs of the removal work being completed and Mr. Harold responded to an inquiry regarding the current location of the interpretive signs indicating that they were removed to be placed inside the building for protection. He briefly discussed the work that has been completed to date and the schedule of the remaining work. He also believes that the scaffolding will be removed the end of June and Ms. Craig suggested that once the scaffolding is removed, the AHC could have a tour of the building.

2. Security in Wake of Baltimore Happenings

Chair Mack expressed concern for the need of security for the Annapolis artifacts in wake of the Baltimore happenings. Ms. Engelke believes that Mark Leone has taken great care to protect the artifacts that are located in the City so doesn't believe that there is cause for concern. Mr. Clark added that the University of Maryland Library System (UMLS) is proposing to receive all the artifacts from the 40 digs. He explained that the site records are currently online and the UMLS would like to marry the artifacts to the site records. He also noted that the first year students are required to do research on an artifact that has not been research so believe that this will increase the knowledge base of these artifacts. **Chair** Mack concluded that he believes that this is the time for the City to assess its current security measures for the artifacts.

3. African American Thematic Study

Ms. Craig clarified that the National Park Service put out grant opportunities for underrepresented communities who would like to address their stories and architectural. She noted that the program will allow these communities to present their diverse culture associated with their particular sites. Those that are not well represented include African Americans, Pilipino and Women. She will be working with the team of historians to prepare a grant request to develop a narrative of the full history of the Annapolis communities so will be asking for \$75,000.

On another note, she announced that June 23, 1965 marks the 50th year that Annapolis was officially announced as a National Historic Landmark. She shared a photograph of St. Claire Wright walking down Main Street with several other officials that she plans to recreate this photograph in current day. She also informed members that there will be an event scheduled to celebrate the landmark history and invited all to participate.

Mr. Clark discussed the History of Annapolis in 99 Objects exhibit that HAF is creating and the objects will span over four centuries so are not limited to the George Washington resignation speeches. These 99 objects are intended to tell the history of Annapolis and HAF plans to convert the lower level of the PACA House back to "Carbol Hall" (sp.) for the event.

4. Heritage Commission Guidelines

At the last meeting, Mr. Worden was asked to research the guidelines of other City Boards/Commissions for the AHC to review and found that most of the Boards/Commissions do not have established guidelines. He provided a copy of the guidelines of the Commissions within the City that he was able to locate. As it relates to guidelines, Ms. Craig suggested establishing Rules of Procedures for the AHC and agreed to bring a copy of the Rules of Procedure established for the Historic Preservation Commission to the next meeting. She explained that the HPC does not necessarily have established subcommittees but members are assigned to a subcommittee when a project arises.

Vacancies

Ms. Craig noted that there are formally three vacancies on the AHC and because the AHC is a quasi-jurisdiction, the seats can be filled by Anne Arundel County residents. She asked members to consider names to fill the vacant seats.

Markers

Ms. Craig briefed the Board on the status of the historic markers reading an email from Consuela Cardon who indicated that the City will replace all the markers and the total cost is approximately \$3,300. The Inner West Street Association agreed to provide \$1,425 and the City will have to find funding for the \$1,800 difference. Once the money is found then the signs will be ordered from Fossil. She reported that the money will be spent on replacement since the warranty does not cover all the costs.

5. Plaque to honor Thomas Lynch Sr.

Ms. Craig received a letter from Mr. Meekins regarding a plaque to honor the death of Mr. Thomas Lynch who died an untimely in Annapolis and was buried in St. Anne's church yard. The AHC came to consensus that was outside the purview of the Commission to review this request.

D. ADJOURNMENT

With there being no further business, Mr. Worden moved to adjourn the meeting at 6:38pm. Mr. Holland seconded the motion. The motion passed unanimously in a vote of 8-0.

Tami Hook, Recorder